

Netherbury Parish Council

Clerk to the Council, Jessica Teasdale
5 Bowdowns, St James Road, Netherbury, Dorset, DT6 5LW
T: 01308 488 971 E: Netherbury@dorset-aptc.gov.uk

**The Annual General Meeting of the Parish Council will be held at 7.30pm on Tuesday 24th May
2022 in the Reading Room**

AGENDA

1. Election of Chairman and Vice Chairman
 - a. Signing of the Declaration of Acceptance of Office
2. To receive and approve apologies for absence
3. Disclosures of interests and dispensations
To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the meeting
4. Minutes of the last meeting – review and approve
 - a. Annual Parish Council Meeting 22nd March 2022
 - b. Parish Council Meeting 22nd March 2022
5. Matters arising and action list update (not covered elsewhere on the agenda)
6. Public participation
Residents are invited to give their views and ask questions of the Parish Council on issues on the agenda or raise issues for future consideration
7. Correspondence and notices
 - a. Parnham Park
 - 1) Open letter from Parnham Planning Response Group to Parnham for information
 - 2) P/FUL/2021/02977 Parnham Estate Parnham Beaminster DT8 3LZ (Comments by 05/06/22)
 - b. Letter from Citizens Advice and request for donation
 - c. Letter from Hedgehogs R Us via a parishioner (Hedgehog Highway Project)
8. Code of Conduct for consideration and approval
9. To approve license for Speed Indicator Device - Dorset Council
10. To discuss running of Netherbury Playing Field and Playing Field Charity and Trustees
11. To approve the dates for council meetings in 2022/23
12. To appoint council representative for Dorset Association of Parish and Town Clerks (DAPTC)
13. Accounts
 - a. Annual Governance and Accountability Return 2021/22
 - 1) To consider and approve certificate of exemption
 - 2) To consider and approve Annual Internal Audit Report (including internal audit letter and reconciliation)
 - 3) To consider and approve Annual Governance Statement 2021/22
 - 4) To consider and approve Accounting Statement 2021/22
 - b. To approve Focus Ltd invoice of £72.00 (Internal audit)
 - c. To approve Vision ICT invoice of £161.26 (Website host & support)
 - d. To approve clerks expenses of £23.85 (printer cartridge and mileage)
 - e. To approve Morelock invoice of £2,495 (+ £499 VAT) (Speed indicator device)
 - f. To approve CB Reid invoice of £31.20 (Payroll services)
 - g. To approve DAPTC invoice of £548.92 (Subscription and mailbox storage)
 - h. To consider donation request for Netherbury village community jubilee event
 - i. To note payment of £124.75 (Bridport Town Council (BLAP))

- j. To note payment of £282.88 (Dorset Council for emptying bin SWA)
14. Planning Applications
- a. P/FUL/2022/02355P Alwyn House Beaminster Road Melplash Dorset DT6 3UD (Comments ended 03/05/22)
 - b. P/HOU/2022/02475, Peace Cottage Slape Hill Waytown Dorset DT6 5LQ (Comments ended 13/05/22)
 - c. P/FUL/2022/02559, Land at Whitecross Netherbury Bridport DT6 5NH (Comments by 16/05/22)
 - d. P/HOU/2022/02265, St James Cottage St James Road Netherbury Bridport DT6 5LW (Comments by 19/05/22)
 - e. P/FUL/2022/02251, Broad Road Farm Beaminster Road Bridport Dorset DT6 3TS (Comments by 19/05/22)
 - f. P/HOU/2022/02622, 1 Salway Drive Salwayash Bridport DT6 5LD (Comments by 19/05/22)
 - g. P/FUL/2022/02229, Broad Road Farm Beaminster Road Bridport Dorset DT6 3TS (Comments by 19/05/22)
 - h. P/FUL/2022/02784, Ashleigh Farm Dottery Road Salwayash Dorset DT6 5HT (Comments by 25/05/22)
 - i. P/HOU/2021/05749, Bridgeacre Farm Broad Oak Bridport DT6 5PX (Comments by 25/05/22)
 - j. P/FUL/2022/01861, Hincknowle, Hincknowle Fruit Farm Hincknowle Access Road Melplash Dorset DT6 3UG (Comments by 01/06/22)