

Netherbury Parish Council

Clerk to the Council, Jessica Teasdale
5 Bowdowns, St James Road, Netherbury, Dorset, DT6 5LW
T: 01308 488 971 E: Netherbury@dorset-aptc.gov.uk

The Annual General Meeting of the Parish Council will be held at 7.30pm on Tuesday 30th May 2023 in the Reading Room AGENDA

1. Election of Chairman and Vice Chairman
 - a. Signing of the Declaration of Acceptance of Office
2. To receive and approve apologies for absence
3. Disclosures of interests and dispensations
To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the meeting
4. Public participation
Residents are invited to give their views and ask questions of the Parish Council on issues on the agenda or raise issues for future consideration
5. Minutes of the last meeting – review and approve
 - a. Annual Parish Council Meeting 28th March 2023
 - b. Parish Council Meeting 28th March 2023
6. Matters arising and action list update (not covered elsewhere on the agenda)
7. Correspondence and notices
 - a. Funding request SWA Village Hall Committee replacement doors/windows
8. For consideration and approval
 - a. Code of Conduct
 - b. Financial Regulations
 - c. Standing Orders
9. To approve the dates for council meetings in 2023/24 and venue payment request
10. To discuss funding of projects within the parish
11. To appoint council representative for Dorset Association of Parish and Town Clerks (DAPTC)
12. Accounts
 - a. Annual Governance and Accountability Return 2022/23
 - 1) To receive and note the Annual Internal Audit Report (including internal audit letter and reconciliation)
 - 2) To consider and approve Annual Governance Statement 2022/23
 - 3) To consider and approve Accounting Statement 2022/23
 - 4) To consider and approve Certificate of Exemption
 - 5) To note commencement date for exercise of public rights 05/06/23 – 14/07/23
 - b. To approve DAPTC invoice of £579.41 (Subscription and mailbox storage)
 - c. To approve £23.48 to Clerk (Stationery)
 - d. To note payment of CB Reid invoice of £31.20 (Payroll services)
 - e. To note payment of £127.46 (Bridport Town Council, Bridport Local Area Partnership)
 - f. To note payment of £305.81 (Dorset Council, Emptying bin SWA)
 - g. To note payment of £18 (Mystic Signs, SWA noticeboard)
 - h. To note payment of £19.13 (John Brights, SWA noticeboard)
 - i. To note payment of £72.00 (Focus Ltd, Internal audit)
 - j. To note payment of £161.26 (Vision ICT, Website host & support)
 - k. To note payment of £388.52 (Community First, Annual PC Insurance)

- I. To note income of £2485.59 for Community Infrastructure Levy income
- 13. Planning Applications
 - a. P/HOU/2023/02046 / P/LBC/2023/02048 River Cottage Slape Hill Netherbury Dorset DT6 5LJ (Comments ended 18/05/23)
 - b. P/FUL/2023/02225, Cranleigh Yard Crooked Oak Hill Melplash (Comments ended 18/05/23)
 - c. P/FUL/2023/01597, The Cottage Strongate Lane Salwayash Dorset DT6 5JB (Comments by 18/05/23)
 - d. P/FUL/2023/02743, Ashfield Farm B3162 From Furleigh Cross To Junction Whithay Lane Salwayash (Comments end 08/06/23)

Date of next meeting: TBC