

Netherbury Parish Council

Clerk to the Council, Jessica Teasdale
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The Annual Meeting of Council will be held at 7.30pm on Tuesday 14th May 2024 in the Reading Room

AGENDA

1. Election of Chairman and Vice Chairman
 - a. Signing of the Declaration of Acceptance of Office
2. To receive and approve apologies for absence
3. Disclosures of interests and dispensations
To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the meeting
4. Minutes of the last meeting – review and approve
 - a. Annual Parish Council Meeting 26th March 2024
 - b. Parish Council Meeting 26th March 2024
5. Matters arising and action list update (not covered elsewhere on the agenda)
6. Election update
 - a. Uncontested election Netherbury Parish Council
 - b. Eggardon Ward councillor election outcome - Neil Eysenck
 - c. To discuss vacancies (Co-option)
7. To agree Councillors' areas of responsibility
 - a. To appoint council representative for Bridport Local Area Partnership (BLAP)
 - b. To appoint council representative for Dorset Association of Parish and Town Clerks (DAPTC)
8. To approve the dates for council meetings in 2024/25
9. Documents for consideration and approval
 - a. Code of Conduct
 - b. Financial Regulations
 - c. Standing Orders
 - d. Freedom of Information
 - e. General Privacy Notice
 - f. Asset Register
10. Accounts
 - a. Annual Governance and Accountability Return 2023/24
 - 1) To receive and note the Annual Internal Audit Report (including internal audit letter and reconciliation)
 - 2) To consider and approve Annual Governance Statement 2023/24
 - 3) To consider and approve Accounting Statement 2023/24
 - 4) To consider and approve Certificate of Exemption
 - 5) To note commencement date for exercise of public rights 03/06/24 – 12/07/24
 - b. To approve DAPTC invoice of £605.06 (Subscription and mailbox storage)
 - c. To approve Vision ICT invoice of £161.26 (Vision ICT, Website host & support)
 - d. To approve payment CB Reid invoice of £31.20 (Payroll)
 - e. To note payment of £135.50 (Bridport Town Council, Bridport Local Area Partnership)
 - f. To note payment of £315.12 (Dorset Council, Emptying bin SWA)
 - g. To note payment of £15.00 (Netherbury Reading Room March Meeting)

- h. To note payment of £70.00 (Focus Ltd, Internal audit)
 - i. To note payment of £23.76 (Clerk, SWA phone box glass)
- 11. Planning Applications
 - a. P/FUL/2024/02052, Land North East Of Strongate Lane Salwayash Bridport Dorset DT6 5JB(Comments end 15/05/24)

Date of next meeting: 16th July 2024 at 7.30pm TBC