

NETHERBURY PARISH COUNCIL

Clerk to the Council, Jessica Teasdale

5 Bowdowns, St James Road, Netherbury, Dorset, DT6 5LW

T: 01308 488 971 E: clerk@netherburyparishcouncil.gov.uk

The Annual Meeting of the Council will be held at 7.30 pm on Tuesday 27 May 2025

The Reading Room, Netherbury

AGENDA

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

- a. Election and Signing of the Declaration of Acceptance of Office

2. APPOINTMENT OF TEMPORARY ACTING CLERK/ RESPONSIBLE FINANCIAL OFFICER DURING THE CLERK'S ABSENCE

3. RESOLUTION FOR TEMPORARY ACCESS TO BANKING AND FINANCIAL SYSTEMS FOR TEMPORARY ACTING CLERK/ RESPONSIBLE FINANCIAL OFFICER DURING THE CLERK'S ABSENCE

4. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

5. DISCLOSURES OF INTERESTS AND DISPENSATIONS

To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the meeting and to consider any requests for dispensations.

6. MINUTES OF THE LAST MEETINGS – TO REVIEW AND APPROVE

- a. To resolve that the minutes of the Meeting of the Parish Council held on Tuesday 25 March 2025 as circulated to Councillors be signed as a correct record.
- b. To resolve that the minutes of the Annual Parish Meeting held on Tuesday 25 March 2025 as circulated to Councillors be signed as a correct record.

7. MATTERS ARISING AND ACTION LIST UPDATE

8. PUBLIC PARTICIPATION

9. WARD COUNCILLOR REPORT, COUNCILLOR NEIL EYSENCK

10. POLICE COMMUNITY SUPPORT OFFICER REPORT

11. CORRESPONDANCE

- a. Bridport Citizens Advice, Grant Request
- b. Salway Ash Resident, Speeding Traffic Concerns

12. TO AGREE COUNCILLOR REPRESENTATIONS

- a. To appoint Council representative for Bridport Local Area Partnership (BLAP)
- b. To appoint Council representative for Dorset Association of Parish and Town Councils (DAPTC)

13. TO APPROVE THE DATES FOR COUNCIL MEETINGS IN 2025/26

14. DOCUMENTS FOR CONSIDERATION AND APPROVAL

- a. Code of Conduct
- b. Financial Regulations
- c. Standing Orders
- d. Freedom of Information
- e. General Privacy Notice
- f. Asset Register

15. ACCOUNTS

a. Annual Governance and Accountability Return 2024/25

- 1) To receive and note the Annual Internal Audit Report (internal audit letter and reconciliation)
- 2) To consider and approve the Annual Governance Statement 2024/25
- 3) To consider and approve the Accounting Statements 2024/25
- 4) To consider and approve the Certificate of Exemption 2024/25
- 5) To note commencement date for Exercise of Public Rights, 9 June – 18 July
- b. To approve payment of £31.20 for CB Reid (Payroll and Pension)
- c. To approve payment of £443.51 or £425.40 for Community First Trading Limited (Insurance)
- d. To approve payment of £80.00 for Focus Ltd (Internal Audit)
- e. To approve payment of £322.92 for Dorset Council (Litter bin rental and collection)
- f. To approve payment of £449.26 for Vision ICT Limited (Website hosting and support)
- g. To approve payment of £36.00 for CB Reid (Payroll)
- h. To approve payment of £142.80 for Bridport Town Council (Bridport Local Area Partnership)

16. PLANNING APPLICATIONS

a. Applications received and circulated for consultation

P/LBC/2025/01699, Cedar Cottage, Crooked Oak Hill, Melplash, DT6 3UH

b. Other Applications

P/PABA/2025/02767, Filford Farm, Filford Farm to Pomice Farm, Filford, DT6 5JW

P/PABA/2025/02489, Land South of Hingsdon Lane, Netherbury

17. PUBLIC ENGAGEMENT INITIATIVES

18. DATE OF NEXT MEETING

19. CLOSE