

NETHERBURY PARISH COUNCIL

Clerk to the Council, Jessica Teasdale
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**The Annual Meeting of the Council will be held at 7.30 pm on Tuesday 27 May 2025
The Reading Room, Netherbury**

AGENDA

- 1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**
 - a. Election and Signing of the Declaration of Acceptance of Office
- 2. APPOINTMENT OF TEMPORARY ACTING CLERK/ RESPONSIBLE FINANCIAL OFFICER DURING THE CLERK'S ABSENCE**
- 3. RESOLUTION FOR TEMPORARY ACCESS TO BANKING AND FINANCIAL SYSTEMS FOR TEMPORARY ACTING CLERK/ RESPONSIBLE FINANCIAL OFFICER DURING THE CLERK'S ABSENCE**
- 4. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
- 5. DISCLOSURES OF INTERESTS AND DISPENSATIONS**

To receive disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the meeting and to consider any requests for dispensations.
- 6. MINUTES OF THE LAST MEETINGS – TO REVIEW AND APPROVE**
 - a. To resolve that the minutes of the Meeting of the Parish Council held on Tuesday 25 March 2025 as circulated to Councillors be signed as a correct record.
 - b. To resolve that the minutes of the Annual Parish Meeting held on Tuesday 25 March 2025 as circulated to Councillors be signed as a correct record.
- 7. MATTERS ARISING AND ACTION LIST UPDATE**
- 8. PUBLIC PARTICIPATION**
- 9. WARD COUNCILLOR REPORT, COUNCILLOR NEIL EYSENCK**
- 10. POLICE COMMUNITY SUPPORT OFFICER REPORT**
- 11. CORRESPONDANCE**
 - a. Bridport Citizens Advice, Grant Request
 - b. Salway Ash Resident, Speeding Traffic Concerns
- 12. TO AGREE COUNCILLOR REPRESENTATIONS**
 - a. To appoint Council representative for Bridport Local Area Partnership (BLAP)
 - b. To appoint Council representative for Dorset Association of Parish and Town Councils (DAPTC)

13. TO APPROVE THE DATES FOR COUNCIL MEETINGS IN 2025/26

14. DOCUMENTS FOR CONSIDERATION AND APPROVAL

- a. Code of Conduct
- b. Financial Regulations
- c. Standing Orders
- d. Freedom of Information
- e. General Privacy Notice
- f. Asset Register

15. ACCOUNTS

a. Annual Governance and Accountability Return 2024/25

- 1) To receive and note the Annual Internal Audit Report (internal audit letter and reconciliation)
- 2) To consider and approve the Annual Governance Statement 2024/25
- 3) To consider and approve the Accounting Statements 2024/25
- 4) To consider and approve the Certificate of Exemption 2024/25
- 5) To note commencement date for Exercise of Public Rights, 9 June – 18 July
- b. To approve payment of £31.20 for CB Reid (Payroll and Pension)
- c. To approve payment of £443.51 or £425.40 for Community First Trading Limited (Insurance)
- d. To approve payment of £80.00 for Focus Ltd (Internal Audit)
- e. To approve payment of £322.92 for Dorset Council (Litter bin rental and collection)
- f. To approve payment of £449.26 for Vision ICT Limited (Website hosting and support)
- g. To approve payment of £36.00 for CB Reid (Payroll)
- h. To approve payment of £142.80 for Bridport Town Council (Bridport Local Area Partnership)

16. PLANNING APPLICATIONS

a. Applications received and circulated for consultation

P/LBC/2025/01699, Cedar Cottage, Crooked Oak Hill, Melplash, DT6 3UH

b. Other Applications

P/PABA/2025/02767, Filford Farm, Filford Farm to Pomice Farm, Filford, DT6 5JW

P/PABA/2025/02489, Land South of Hingsdon Lane, Netherbury

17. PUBLIC ENGAGEMENT INITIATIVES

18. DATE OF NEXT MEETING

19. CLOSE