

## **Netherbury Parish Council**

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**The Annual General Meeting of the Parish Council will be held at 7.30pm on Tuesday 14<sup>th</sup> May 2019 at the Reading Room, Netherbury**

### **AGENDA**

1. Election of Chairman and Vice Chairman
  - a. Signing of the Declaration of Acceptance of Office
2. To receive and approve apologies for absence
3. Disclosures of interests and dispensations
  - a. To receive and grant disclosures of personal and prejudicial interests from Councillors and employees on matters to be considered at the meeting
  - b. To receive and grant applications for dispensation to participate in meetings where the subject matter is budgeting and precept
4. Minutes of the last meeting – review and approve
  - a. Annual Parish Council Meeting 26<sup>th</sup> March 2019
  - b. Parish Council Meeting 26<sup>th</sup> March 2019
5. Matters arising and action list update (not covered elsewhere on the agenda)
6. Public participation
  - a. Ward Councillor election outcome
  - b. Police Community Support Officer report
7. Correspondence and notices
  - a. Consider the relationship between Netherbury Playing Fields and the parish council
  - b. To consider Netherbury Playing Fields Committee quote for play equipment
  - c. DAPTC letter – Working practices with new Dorset Council
8. Documents for consideration and approval
  - a. Code of Conduct
  - b. Financial Regulations
  - c. Standing Orders
  - d. Asset Register
  - e. Risk Assessment
9. Uncontested Election
  - a. To receive Register of Members' Interests
  - b. To discuss vacancy (Co-option)
  - c. To discuss councillors area of responsibility and council profile
10. To approve council meeting dates for 2019/20

11. Mark Rogers training feedback – The planning system from a local council perspective
12. Accounts
  - a. Annual Governance and Accountability Return 2018/19
    - 1) To consider and approve certificate of exemption
    - 2) To consider and approve Annual Internal Audit Report (including internal audit letter and reconciliation)
    - 3) To consider and approve Annual Governance Statement
    - 4) To consider and approve Accounting Statement
  - b. To approve £385.03 for Zurich Insurance PLC (Annual insurance premium)
  - c. To approve mileage claim of £47.25 and Clerk's expenses of £1.60
  - d. To approve internal audit invoice of £76.20
  - e. To approve Dorset Association of Parish and Town Clerks annual subscription invoice of £486.86
  - f. To approve salary adjustment following annual review of Clerk
  - g. To approve CB Reid invoice of £31.20 (Payroll Services)
  - h. To approve Visionict invoice of £150 (Website hosting and support)
13. Planning Applications
  - a. WD/D/19/000811, The Hare and Hounds, Slape Hill, Waytown, DT6 5LQ  
(Comments by 11<sup>th</sup> May)
  - b. WD/D/19/000661, Land north of Strongate Lane, Salway Ash, DT6 5JB  
(Comments by 3<sup>rd</sup> May)
14. Any other business