

NETHERBURY PARISH COUNCIL

MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING 22nd SEPTEMBER 2020

PRESENT: Cllr. Robert Bowditch; Cllr. Richard King; Cllr. Graham Hawkins; Cllr. Chris David; Cllr. Yvonne Dyke; Cllr. Caroline Pearce; Cllr. Peter Bailey; Cllr. Clare Handford; Cllr. Mark Rogers and Cllr Antony Alford.

ATTENDANCE: Jessica Teasdale (Clerk)

1. APOLOGIES AND APPROVAL OF ABSENCE

Apologies were received from Cllr Bob Huxter. This was approved by the Council.

2. DISCLOSURE OF INTEREST AND DISPENSATIONS

None received

3. MINUTES OF THE LAST MEETINGS

A copy of the minutes from the Parish Council General Meeting held on the 14th July was confirmed as a true and accurate record and would be signed by Cllr Bowditch.

4. PUBLIC PARTICIPATION

There were no members of the public present.

5. MATTERS ARISING AND ACTIONS UPDATE (not covered elsewhere on the agenda)

Item 8: The Clerk reminded Cllr Handford and Cllr Bailey to forward a copy of the risk assessments and play equipment inspection reports which were carried out at the time of re-opening the play areas.

All other actions had been carried out.

6. TO DISCUSS SPEED INDICATOR DEVICE (SID) – MELPLASH AND SALWAY ASH

Councillors discussed the speeding concerns that had been raised in Melplash. Dorset Council SID information had been shared with councillors. The approximate cost for a SID would be £2,800. The council does not have an allocated budget for this. Councillors discussed the possibility of the local community contributing to the cost through local fund raising. As outlined in the SID, councillors agreed to approach the council to request that they carry out an initial speed survey to establish whether a SID can be authorised. Cllr Bowditch proposed approval of the £250 fee for the survey, seconded by Cllr David, with a show of hands all were in favour.

Action: The Clerk to arrange a speed survey with Dorset Council

7. TO GRANT DISPENSATION REQUEST FOR CLLR HUXTER

Cllr Huxter has requested dispensation to be absent from council meetings during the current pandemic. Councillors voted in favour of granting the dispensation.

8. TO REVIEW TREE INSPECTION REPORT, NETHERBURY

An inspection of an ash tree at the playing fields in Netherbury had been carried out by a tree consultant and the report had been shared with the council. The recommendation to remove two branches, to ivy band the tree and to remove the undergrowth on the south side of the base was approved by councillors.

Action: The Clerk to provide councillors with quotes for consideration.

9. ACCOUNTS

a) To receive the finance report for 2020/21

The Clerk had prepared a finance report for the council and ran through current spends. Councillors were happy with the current balance of £13,000

b) To approve clerks expenses (Mileage) of £9.45

Cllr Bowditch proposed payment, seconded by Cllr Bailey, agreed by a show of hands.

- c) **To note payment of invoice for CB Reid of £31.20 (Payroll services), Bowditch Countryside Management of £540 and Derek Brinsley Tree Consultant of £75.**
Invoices of £540 and £75 had been approved at the meeting on the 14th July and the invoice for CB Reid of £31.20 had been approved by the Chair under Financial Regulations authority to spend. These spends were noted by the council.
- d) **To approve the annual fee of £40 for the Information Commissioner's Office, Data Protection Fee**
Payment of the invoice was proposed by Cllr Bowditch, Seconded by Cllr Handford, agreed by a show of hands.
- e) **To note payment of £955 to the CAB and £45 to Mr Pearce from the Community Support Fund**
The council had been holding funds of £1,000 for the local community support group. Dorset Community Foundation agreed that £955 could be paid to the CAB. £45 could be paid to Mr Pearce for photocopying costs incurred for printing the leaflet that had gone to households within the parish. The Clerk had transferred the funds.
- f) **To note donation from Netherbury Playing Field Committee of £10,438.75**
A donation had been received from the playing field committee towards the new play equipment. The Clerk reported that the cheque has been banked and cleared.
- g) **To ratify payment to Huck Nets for play equipment of £12,526.50, Netherbury Playing Fields**
As agreed at the parish council meeting on the 23rd July 2019, councillors had voted in favour of purchasing the play equipment. The equipment has been installed and the donation received by the playing field committee. The Clerk would arrange for Cllr Bowditch and Cllr King to sign the cheque.
- h) **To approve salary adjustment for Clerk**
Cllr Bowditch and Cllr King had discussed awarding a pay increment to the Clerk following publication of the national pay scales for 2020/21 from NALC. Councillors voted in favour of awarding the Clerk a pay increment from April 2020.

10. PLANNING APPLICATIONS RECEIVED

- a) WD/D/20/00154, Marshwod View, Salway Ash (Consultation ended 08/08/20)
Councillors had no objections to the application.
- b) WD/D/20/001482, Lower Mount Farm, Melplash (Consultation ended 31/08/20)
Cllr King had visited the site. Planning permission had already been granted. The application was to relocate, in part, the proposed house. The council supported the application.

11 ANY OTHER BUSINESS

Cllr Handford informed councillors that Netherbury Playing Field Committee are due to have a meeting with the two local football clubs to discuss the proposed planning application for a new changing room and refreshment facility.

Cllr King updated councillors on the draft lease between the parish council and the committee. Additional clauses are being added which are insurance requirements and upkeep of boundary trees and hedges. The lease will be shared with the two parties.

Cllr Handford requested that the lease run for 30 years which would enable the committee to access grant schemes where 30 years is a requirement. This is to be considered by the parish council.

Cllr Bailey had raised concerns with councillors about the condition of the road from St James Road in Netherbury to Watford Bridge, Ebenezer Corner.

Action: The Clerk to contact Highways to request that the road be resurfaced.

The meeting closed at 8.10pm.

Date of next meeting 24th November at 7.30pm