

## NETHERBURY PARISH COUNCIL

### MINUTES OF THE VIRTUAL ANNUAL GENERAL PARISH COUNCIL MEETING 4<sup>TH</sup> MAY 2021

**PRESENT:** Cllr. Robert Bowditch; Cllr. Richard King; Cllr. Graham Hawkins; Cllr. Caroline Pearce; Cllr. Chris David; Cllr. Peter Bailey and Cllr. Mark Rogers.

**ATTENDANCE:** Jessica Teasdale (Clerk)

#### 1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

The Clerk informed members that one nomination had been received for the position of Chair. Cllr David proposed Cllr Bowditch to serve for the term of a year, seconded by Cllr King and by a show of hands, Members of the Council all agreed.

##### a) **Signing of the Declaration of Acceptance of Office.**

The Clerk would arrange with Cllr Bowditch to sign the Declaration of Acceptance of Office form.

One nomination had been received for Vice Chair. Cllr David proposed Cllr King to serve for the term of a year, seconded by Cllr Hawkins, and by a show of hands, Members of the Council all agreed.

#### 2. APOLOGIES AND APPROVAL OF ABSENCE

Apologies were received from: Cllr Bob Huxter; Cllr. Clare Handford; Cllr. Yvonne Dyke and Cllr Alford. This was approved by the Council.

#### 3. DISCLOSURE OF INTEREST AND DISPENSATIONS

None received.

#### 4. MINUTES OF THE LAST MEETINGS

##### a) **Annual Parish Council Meeting 23<sup>rd</sup> March 2021**

A copy of the minutes from the meeting held on the 23<sup>rd</sup> March was confirmed as a true and accurate record by the Council and would be signed by the Clerk.

##### b) **Parish Council Meeting 23<sup>rd</sup> March 2021**

A copy of the minutes from the meeting held on the 23<sup>rd</sup> March was confirmed as a true and accurate record by the Council and would be signed by the Clerk.

#### 5. MATTERS ARISING AND ACTIONS UPDATE (not covered elsewhere on the agenda)

Actions arising from the parish council meeting on the 23<sup>rd</sup> of March had been actioned.

#### 6. PUBLIC PARTICIPATION

There were no members of the public present.

#### 7. DOCUMENTS FOR CONSIDERATION AND APPROVAL

##### a) **Code of Conduct**

Netherbury Parish Council Code of Conduct had been shared with councillors. Councillors were happy to adopt the code.

##### b) **Financial Regulations**

Netherbury Parish Council Financial Regulations had been shared with councillors. Councillors approved the expenditure amounts of £500 under paragraph 4.1. Under paragraph 6.6 the approval of the use of banking standing orders were approved by resolution of the council. Under paragraph 6.7 the approval of the use of online banking was approved by resolution of the council. Councillors were happy to adopt the regulations.

##### c) **Standing Orders**

Netherbury Parish Council Standing Orders had been shared with councillors. Councillors were happy to adopt the orders.

## **8. TO APPROVE THE DATES FOR COUNCIL MEETINGS 2021/22**

The dates had been shared with councillors. All dates were confirmed. Meeting would take place in Melplash Village Hall to allow for social distancing.

## **9. ACCOUNTS**

### **a) Annual Governance and Accountability Return 2020/21**

#### **1) To consider and approve Certificate of Exemption**

Councillors discussed certifying the council exempt from a limited assurance review as the council meets the criteria. Cllr Bowditch proposed that the authority certify itself exempt, seconded by Cllr Bailey. With a show of hands all were in favour.

#### **2) To consider and approve Annual Internal Audit Report (including internal audit letter and reconciliation)**

Councillors considered the reports. Cllr Bowditch proposed approval of the Annual Internal Audit Report, seconded by Cllr King. With a show of hands all were in favour.

#### **3) To consider and approve Annual Governance Statement 2020/21**

Councillors considered the statement. Cllr Bowditch proposed approval of the Governance Statement, seconded by Cllr Bailey. With a show of hands all were in favour.

#### **4) To consider and approve Accounting Statement 2020/21**

Councillors considered the statement. Cllr Bowditch proposed approval of the Accounting Statement, seconded by Cllr Bailey. With a show of hands all were in favour.

### **b) To approve internal audit invoice of £72.00**

Cllr Bowditch proposed payment of the invoice, seconded by Cllr Pearce, agreed by a show of hands.

### **c) To consider donation request from the Citizens Advice**

Councillors discussed the work of Citizens Advice and the support that had been given to people within the parish. Cllr Bailey proposed a donation of £300, seconded by Cllr Rogers, agreed by a show of hands.

## **10. PLANNING APPLICATIONS RECEIVED**

The following planning applications had been received and reviewed by Councillors:

- a) P/HOU/2021/00403, Mansville Cottage Dottery Road Salwayash Dorset DT6 5HU (comments ended 29<sup>th</sup> April 2021). The council supported the application. It was noted that Highways had been consulted regarding the new entrance to the property.
- b) P/HOU/2021/00501, Crook Hill Cottage Crook Hill Netherbury Dorset DT6 5LY (comments ended 4<sup>th</sup> May 2021). The council supported the application.
- c) P/FUL/2021/01327, Bottle Cottage Whitecross Netherbury Dorset DT6 5NF (comments before 12<sup>th</sup> May 2021). Councillors discussed the maximum height of the panels, at 2.58 metres, and noted that nobody overlooks the site where the panels would be positioned. Councillors support the application and comments will be submitted to planning.

## **ANY OTHER BUSINESS**

Cllr Bailey and Cllr Rogers would meet to discuss tree planting in advance of the planting season in the autumn.

The council had been contacted by MP Chris Loder to seek local council views, by the end of April, on the proposed Dorset National Park and the following initial thoughts had been submitted: The imposition of a National Park may lead to unnecessary and inappropriate restrictions particularly on farming and housing development. It appears to be designed to promote the tourist trade which may have an adverse effect upon this diverse part of West Dorset.

Councillors wished to consult with local parishioners. It was agreed to include the proposed Dorset National Park on the agenda at the next parish council meeting and for the Clerk to add information on the park to the council website.

The next meeting will be held on the 20<sup>th</sup> July at Melplash Village Hall.

The meeting closed at 8.20pm.