

## NETHERBURY PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING 23<sup>rd</sup> JULY 2019 at THE READING ROOM, NETHERBURY

**PRESENT:** Cllr. Richard King took the Chair; Cllr. Graham Hawkins; Cllr Bob Huxter; Cllr. Kevin Goodfellow; Cllr. Yvonne Dyke; Cllr. Caroline Pearce; Cllr. Mark Rogers and Cllr. Anthony Alford.

**ATTENDANCE:** Jessica Teasdale (Clerk)

#### 1. APOLOGIES AND APPROVAL OF ABSENCE

Apologies were received from: Cllr. Robert Bowditch, Cllr. Chris David, Cllr. Clare Handford, Cllr. Peter Bailey and PSCO Alex Bishop. This was approved by the Council.

#### 2. DISCLOSURE OF INTEREST AND DISPENSATIONS

None received.

#### 3. PUBLIC PARTICIPATION

There were three members of the public present.

##### a) Report from Ward Councillor Anthony Alford

Cllr Alford had shared Cllr Spencer Flowers' (Leader, Dorset Council) bulletin with councillors. A cross-party Executive Advisory Panel (EAP) has been formed and will be working together with Town and Parish Councils for the benefit of the communities they serve. An EAP for the Dorset Local Plan has been set up and will work on producing a new local plan by 2024. Cllr Alford reported that there was nothing currently to report on the pending applications for the Hare and Hounds and Seaview Farm.

**Action:** Cllr Alford to liaise with the planning officer for the Hare and Hounds application and report back to councillors via the Clerk.

##### b) Report from Police Community Support Officer (PSCO)

A report had been received from the PSCO. There were no questions.

#### 4. MINUTES OF THE LAST MEETING

A copy of the minutes from the Annual General Meeting held on the 14<sup>th</sup> May was confirmed as a true and accurate record and was signed by the vice chairman, Cllr King.

#### 5. MATTERS ARISING AND ACTIONS UPDATE (not covered elsewhere on the agenda)

All actions had been carried out. Kevin Goodfellow had welcomed the opportunity to stand as co-opted member of the council. The Clerk would monitor progress against item 14 to ensure that the handrail in Netherbury is repaired.

#### 6. BRANDON PLOT TREE INSPECTION REPORT

The parish council had commissioned a report on three trees in Brandon Plot and a tree at the edge of the playing fields in Netherbury. The report had been shared with councillors and recommendations were noted at the meeting. Members of the public present at the meeting were grateful to the parish for sharing the recommendations on the three trees at Brandon Plot. A member of the public, who carries out low level maintenance on the plot, asked if they are covered under the council's insurance.

**Action:** The Clerk to obtain quotes for the work required and liaise with councillors. The Clerk to speak to the insurers regarding volunteers carrying out work at Brandon Plot.

#### 7. CB3 BUS PASSENGER NUMBERS FOR INFORMATION

The Clerk shared passenger numbers for the CB3 Saturday bus with councillors. Councillors noted that take up remains steady, averaging 36 passengers for the parish per month. Councillors asked that the Clerk include an item at a future meeting to discuss making a further donation to Beaminster Town Council towards the running of the service.

## **8. TO DISCUSS A LEASE BETWEEN NETHERBURY PLAYING FIELD COMMITTEE AND THE PARISH COUNCIL**

A meeting had taken place between several members of the council, members of the playing field committee and members of the two football clubs who use the field. It had been agreed that members from the two football clubs would be represented on the playing field committee.

Drawing up a lease between the council and the committee had been discussed with the various parties and this was discussed further by parish councillors. A lease would give the committee a formal status which would aid the committee when seeking grants towards future projects. Cllr King proposed preparing a draft lease, running for 25 years. There would be no financial gain for the parish council. The draft would be shared with the playing field committee and councillors. It would outline the responsibilities for the committee. The proposal was seconded by Cllr Goodfellow, with a show of hands all were in favour.

The council had previously agreed a donation of £500 towards play equipment for the playing field. Following advice from HM Revenue and Customs on recovering VAT, councillors discussed purchasing play equipment for the committee as the playing field is a council asset. Cllr King proposed purchasing the equipment, based on the quotation of £12,526.50. The playing field committee would make a donation of the NET amount to the council. The lease would stipulate maintenance and insurance requirements for the committee. The equipment would become a council asset. The proposal was seconded by Cllr Huxter, with a show of hands all were in favour.

## **9. CORRESPONDENCE AND NOTICES**

### **a) Correspondence regarding Pineapple Lane / B3162 Junction**

A resident had contacted the council via the Clerk with ongoing concerns about the junction at Pineapple Lane when turning left on to the B3162. The Clerk reported that she is due to meet with the Community Highways Team Leader to assess the junction and would report back to councillors.

## **10. ACCOUNTS**

### **a) To receive the finance report 2019/20**

The finance report had been shared with councillors. The Clerk advised councillors that the report included forecast spending for the year.

### **b) To approve Clerk's expenses of £6.15 (Mileage) and £12.70 (Stationery)**

Payment of expenses was proposed by Cllr King, seconded by Cllr Pearce. Approved by a show of hands.

### **c) To approve invoice of £275 for tree inspection (Derek Brinsley Ltd)**

Payment of the invoice for Derek Brinsley was proposed by Cllr King, seconded by Cllr Dyke. Approved by a show of hands.

### **d) To consider Community Infrastructure Levy (CIL) income of £594**

The council had received CIL income from Dorset Council. Councillors did not feel that currently there were any projects that they wished to use the income for.

## **11. PLANNING APPLICATIONS RECEIVED**

The following planning applications had been received and reviewed by Councillors:

- a) WD/D/19/001102, Land west of Seaview Farm, Salway Ash (Consultation ended 16/06/19)
- b) WD/D/19/001526, Higher Kershay Farm, Whithay Lane, Salway Ash (Consultation ends 03/07/19)

Councillors had submitted comments to planning on the application at Seaview Farm. There were no comments or objections to the application for Higher Kershay Farm.

## **12. ANY OTHER BUSINESS**

Cllr Rogers updated councillors on the position with the ownership of Melplash Village Hall. Currently previous trustees of the committee are registered. This is in the process of being updated. The committee are looking at options to build a new hall in a different location. Councillors would support the re-location.

The meeting closed at 8.45pm.